

FAQs for BEMS

S.No.	FAQ	
1	What is BEMS?	BEMS (Budget & Expenditure Management System) is a Web based Real time monitoring and reporting application for Files processed/ Files under process by Programme Division/ DDO/ PAO/ IFD under MoEF&CC. The application is developed in house by IFD Wing with the assistance of IT Division wherein based on authenticated Login ID and Password entry rights and viewing rights are defined as per user
2	What is mandate of BEMS?	<p>BEMS provides a platform to MoEF&CC for complete tracking of funds up to the end beneficiary and enable just-in-time transfer of funds in respect of Central Sector (CS) and Centrally Sponsored Schemes (CSSs).</p> <p>BEMS also strives to achieve treasury integration with complete registration of all Programme Division (PDs), DDOs, CDDO's in all States and PAO for usage of Expenditure Advances & transfer (EAT) module, facilitating Direct Benefit Transfer (DBT) payments and complete digitization of government receipt and payment, for improved Decision Support System (DSS).</p>
3	What are the objectives of BEMS?	<ul style="list-style-type: none"> • Transparency of Budget Distribution, expenditure and Utilisation of fund under different schemes • Easy Access for all officers to know budget information on real time basis and through user friendly Dashboard • MIS for monitoring file status related to files processed under PD /IFD • Monitoring of Sanctions/ Bills with PAO and DDO. • Monitoring of UCs against the grants released by the Ministry • GIS based monitoring outputs/outcomes against utilisation of fund and Physical progress/Photos
4	Why uploading of KML/KMZ file photos in BEMS portal is mandatory?	<ul style="list-style-type: none"> • The project sites and its work progress can be monitor through satellite imagery without physically visiting the site. • Real-time monitoring • Quick and accountable decision making • It will empower organizations and government agencies for better monitoring, sharing, and application of data.
5	Who will monitor the physical work progress of mentioned work through geotagged field photos	The physical work progress of sanctioned projects will be monitored by Senior Officer's of IFD Wing, MoEF&CC.

	KML/ KMZ file?	
6	What is the Accessibility structure of BEMS portal?	<p>Eight tiered portal Accessibility structure viz.</p> <ol style="list-style-type: none"> I. Administrator II. Plan Coordination(PC) Division (Single User) III. Budget & Account Division (Single User) IV. Programme Division (Multi Users) V. Integrated Finance Division (Single User) VI. DDO (Multi Users) VII. CDDO/ NCDDO (Multi Users) VIII. Pr.AO (Two Users) <p>Note: Stake Holders (BEMS proposed to be launched in Public Domain)</p>
7	Who is Administrator of BEMS portal?	<p>IT Division, MoEF&CC is an administrator of BEMS portal and can perform following action:</p> <ol style="list-style-type: none"> 1. Add/Edit Minor Head 2. Add/Edit Sub Head 3. Add/Edit Detailed Head 4. Add/Edit Object Head 5. Add/Edit Sub Schemes 6. Add/Edit Users
8	What is the role of PC Division in BEMS portal?	<p>Plan Coordination Division is responsible for coordination of all Plan Schemes and Programmes of the Ministry of Environment & Forests and works in close association with Planning Commission and Ministry of Finance (Department of Economic Affairs' Budget Division and Department of Expenditure). Its work involves preparation, monitoring and review of the Ministry's Five Year Plans, Annual Plans and Annual Action Plans as also the Annual Union Budget and the Outcome Budget of the Ministry. The Division also looks after monitoring of progress reports and reports under the 20-Point Programme</p>
9	What is the role of Budget & Account Division in BEMS portal?	<ul style="list-style-type: none"> • Add/Edit Allocation of Budget Estimates (BE) in Heads according to issued DDG (Financial year wise) • Add/Edit Allocation of Revised Estimates (RE) in Heads • Add Detail of re-appropriation
10	What is the role of Programme Division in BEMS portal?	<ul style="list-style-type: none"> • Proposal entry in BEMS portal • Issuing and generation of Sanction order from PFMS • Submission of proposal to IFD Wing • Forward Sanction to DDO/Pr.AO • Tracking of pending proposal/Sanction/Bill at DDO/PAO level.

11	What is the role of Integrated Finance Division in BEMS portal?	<ul style="list-style-type: none"> • Proposal file Accept/Query based on budget availability of fund under demanding head • Proposal may Concur/Return through BEMS to PDs. • Tracking of Files processed under IFD /PAO • Monitoring of pendency of files at different level (IFD/DDO/PAO) • Monitoring expenditures under various division heads.
12	What is the role of DDO in BEMS portal?	<ul style="list-style-type: none"> • Bill Release against accepted sanctions through BEMS • Forward Bill to PAO after entering Bill No & Date
13	What is the role of CDDO in BEMS portal?	CDDO role and functions are same as with DDO. The only difference is CDDO offices are located outside Delhi.
14	What is the role of PAO in BEMS portal?	<ul style="list-style-type: none"> • Approve/Return Bills forwarded by NCDDO • Monitoring detail of approved bills .
15	What is the role of Pr.AO in BEMS portal?	<ul style="list-style-type: none"> • Approve/Return Sanctions forwarded by PD (Related to Grant In Aid fund releasing for state) • Issue Advise No for booking expenditure . <p><u>Note : PAO & PrAO share common interface with common login .</u></p>
16	Who are the stakeholders of BEMS portal?	At present Officer's, MoEF&CC are stakeholder of BEMS portal and it is proposed to launch this portal at public domain to bring transparency in Govt business and through this action, citizen's will get real time and detailed information about various time to time CSS & CSR activities run by Govt. for the betterment of local people's and their surrounding ecological environment.
17	Where and whom to contact for any query or clarification?	For any Query or Clarification, please refer to User Manual available at BEMS portal and User's may also place their query at Contact Us tab available in BEMS Portal.

THANKS